**FLOWCHART FOR MANAGING ALLEGATIONS AGAINST CHILDREN**

Allegation made regarding a member of staff. Reported to Named Senior Manager (named in employer’s procedures) for consideration.

Ensure children are safeguarded.

Based on initial information, Senior Manager established whether information is an allegation, a concern or a complaint. Allegation criteria:

* Behaved in a way that has harmed, or may have harmed a child;
* Possibly committed a criminal offence against, or related to, a child;
* Behaved towards a child or children in a way that indicates they may pose a risk of harm to children.
* Behaved or may have behaved in a way that indicates they may not be suitable to work with children

Complete LADO referral form within 24 hours of allegation being identified. Email to: [SafeguardingUnitAdmin@sefton.gov.uk](mailto:SafeguardingUnitAdmin@sefton.gcsx.gov.uk) tel: 0151 934 3783

Threshold NOT MET for allegations management strategy meeting.

Threshold MET for allegations management strategy meeting.

No further action; employer and LADO keep record of the information and advice on any employer action required.

Allegations management strategy meeting held within five working days of referral

Police Investigation

Children’s Social Care Assessment or Intervention

Employer Action