**Report to SSCP: Multi-Agency Resolution: Escalation Steps 3 and 4**

(\*Multi-agency conflicts resolved at Steps 3 and 4 must be reported to Sefton SCP Team)

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| --- | --- |
| **Name of Child / Young Person** |  |
| **Date of Birth** |  |
| **Address: (If Known)** |  |

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| --- |
| **Name & Email of Professional Escalating Concern:** |
| **Role & Agency:** |
| **Other professionals involved: (Including SSCP Member as appropriate):**  **Name / Role / Agency:**  **Name / Role / Agency:**  **Name / Role / Agency:** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Level of Need:** | **Early Help** |  | **S17:** |  | **S47:** |  |

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| **Details of inter-agency disagreement:** |

|  |  |  |
| --- | --- | --- |
| **Date of discussion / Meeting re Disagreement:** | | |
| **Actions taken to attempt resolution:** | | |
| **Disagreement resolved at:** | **Level 3:** | **Y / N** |
|  | **Level 4:** | **Y / N** |
|  | **Referred to SLT** | **Y / N** |

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| **Please indicate lessons learned from this disagreement resolution (e.g. Individual agency review of procedure, requirement for staff training, further understanding of SSCP Levels of Need):** |

|  |  |  |
| --- | --- | --- |
| **Actions taken by your agency following resolution of this issue:** | | |
| Action(s): | By whom: | Date completed: |
|  |  |  |
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|  |  |  |

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| **Form Completed by: (Name / Designation):** |
| **Date:** |

Monitoring: *For completion by Sefton SCP*

|  |
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| **Date received:** |
| **Outcome: / Issues notified to Sefton SCP Performance, Quality Assurance & Data Sub Group:** |

**Completed form to be returned to** [SSCP@sefton.gov.uk](mailto:SSCP@sefton.gov.uk) **(FAO: SSCP Manager)**

**Escalation**

**Responding for Resolution**

**Steps of Escalation, Action & Agency Representative**

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| --- | --- | --- |
| **Sefton SCP Escalation & Resolution Procedure** | **Action** | **Agency / Representative (Example)** |
| **Step 1**  **Timescale:**  **Within 2 working days** | Attempt Resolution: Professional to Professional Discussion.  If resolution is unable to be agreed escalate to Line Manager | Front line professional  Front line staff manager / Designated Safeguarding Lead / Team Manager |
| **Step 2**  **Timescale:**  **Within further 2 working days (4 days total)** | Manager to Manager Discussion | Named Nurse / Service Manager / Detective Inspector |
| **Step 3**  **Timescale:**  **Within further 2 working days (6 days total)** | Senior Manager Discussion | SSCP Representative / Designated Professional / Assistant Director Children’s Services / Detective Chief Inspector / Superintendent / Head of Service |
| **Step 4**  **Timescale:**  **Within further 5 working days (11 days total)** | Independently Chaired (SCP Meeting) | Sefton Safeguarding Children Partnership (SSCP) Members |

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| Final Version  2024 | Approved: P & P | Last Amend: | Next Review: |
| Revisions: |  |  |  |